

**Minutes of St. Rose Parish Pastoral Council Meeting
May 27, 2008**

Members Present:

Fr. Denis O'Sullivan, Fr. Gerry Gormley, Darin Schettler, Tony Dicolen, Teresa Vassallo, Rich Emig, Len Marabella, Peter Leveque, Fr. Ramón Pons, Alberto Patiño. **Visitors:** 9 parishioners present.

1. Opening Prayer: Fr. Denis opened the meeting with a prayer.

2. Approval of Minutes: Minutes from 4/1/08 meeting approved as submitted.

3. Public Comments:

- St. Rose of Lima Statue: A committee has been formed (Olivia Leveque, Jim & Jean Schettler, Gail Azevedo) to investigate bringing the statue of St. Rose of Lima from St. Eugene's to St. Rose. They will bring to the next council meeting a proposal for moving the statue and potential site options.
- Signage for parish grounds: Question arose regarding status of improving signage for parish grounds. Peter reported that newly contracted commercial realty company currently working on new signage.
- Restoration of old side of church: 22 volunteers signed up to be on a committee to investigate options. Fr. Denis reported that the most recent assessment was done in 1991 by MKM Engineering. Would need to obtain a current estimate, determine future use of building and possibly apply for grant money to fund the project. A newspaper article & photo taken during the original construction was shared at the meeting.

4. Reports:

Pastor's Report: Fr. Denis

- Generations of Faith Program: The decision has been made to continue with GOF for the next school year. Few young families have attended. Newly scheduled time of program will be Sunday 9:00-10:50 a.m. concluding with the 11:00 liturgy. 6 events will be planned around the topic of Sacraments, with 2 events designed to be part of the first communion preparation program.
- Parish Finance Council: 4 new members have been added, with one additional member needed to bring the total to 7. Recently published a 9 month Income/Expense statement. Will return to publishing quarterly statements in addition to an annual review of overall budget. Currently council is at work on creating individual budgets for subcategories of the parish.
- Professional Office Space: KOR Commercial Real Estate (Richard Schultz) has been newly hired to manage and market the 2nd & 3rd floors of the parish center. Rental income currently helps cover weekly deficit. Finance council would like to see the weekly collection sufficiently cover operating expenses.
- Building & Maintenance Committee: Peter Leveque, Michael LaMark and Tim Madura will make recommendations regarding maintenance issues.
- Lay Personnel Review: Personnel files and job descriptions were reviewed and evaluated by Jan Blanchard from St. Eugene's. Will begin implementing some of the recommendations (Brook Tauzer, Bill Carretta, Andy Luttringer, Peter Leveque) Beginning 7/1/08 Ginger's new position will be as Office Manager. Her responsibilities will include increased supervision of lay staff, monitoring of budget and approval of fund requests. She will be taking classes to add to her management skills. Parish office will need increased volunteer support to free Ginger up for her new responsibilities.
- Broken stained glass window: Repair estimate of ~\$600. Work to be done by original company in San Jose. In late Sept. artist will be coming to speak about the windows at St. Rose.

Hispanic Community: Fr. Ramón

- Reports the newly added 12:30 mass has highest attendance rate.
- Increased attendance in both First Communion and Confirmation programs.
- Recommends a bilingual Confirmation program in the future. To be reviewed with Matt Conley.
- Religious education classes will be using a bilingual book series.

- There is no GOF program in the Hispanic Community. Currently no plans to add this in the future.
- Bank account at Washington Mutual has been closed. All Hispanic Community funds have been transferred to a parish controlled account.

Diocesan Pastoral Council: Len Marabella

- Current emphasis on New Evangelization. Met to begin formulating how to implement these ideas at the parish level. Initially there may be a pilot parish in which to test the new approach.
- Shortage of clergy remains a topic of discussion. Attempting to increase energy into forming programs that increase lay involvement in pastoral ministries to alleviate clergy shortage.

5. Old Business:

a. Parish Outreach Schedule:

Jun. 15	Alberto @ 12:30	Movimiento Revolucionario Indigena
Aug. 3	Darin @ 9:00	Children's Village
Oct. 11	Rich @ 5:30	Pediatric Dental Initiative
Dec. 7	Betty @ 7:30	TBD

b. Town Hall Meetings:

Report from March Town Hall Meetings was published in bulletin in early May. Next Town Hall and Ministry Fair scheduled Oct. 11-12th.

c. Ministry Fair Report: 58 parishioners signed up for various ministries.

d. Review goals from January meeting/ Prioritize goals for remainder of yr.:

Goal 1: Evaluate and publish results of March Town Hall Meeting. **Goal met.**

Goal 2: Determine how to best facilitate the work of the Parish Festival Committee. **Goal met.**

Goal 3: Increase awareness within the parish regarding the role of the parish council. **Goal met.**
Ongoing work on this goal.

Goal 4: Replace three council members by Nov. 2008. **Goal to be met – Recruitment begins Fall 2008.**

Goal 5: Parish Finance Committee to create a balanced budget. **Work in progress toward goal completion.**

Goal Priorities: 1) Campaign for new parish council members 2) Create subcommittee at July mtg. to recruit new members.

6. New Business:

a. Replacement, recruitment and selection of new council members: Current members should personally solicit potential new members. Self-nomination form will be used. A nominating committee will be formed in July to make final selection. Potential new member names needed by Sept. New members to be chosen by early November.

b. Report regarding work of parish council: Publish report to coincide with new school year. Follow up on town hall mtg. items to be included. To be further discussed at 7/29/08 mtg.

c. Other: Will begin posting Minutes of Parish Council Meeting for 2 wks on church bulletin boards. Minutes also to be posted on website. Alberto to translate minutes into Spanish.

Meeting adjourned @ 9:00 p.m. **Next meeting scheduled: Tuesday, 7/29/08 @ 7 – 9 p.m.**